

**Board of Education  
Official Proceedings  
Regular Board Meeting  
May 8, 2017**

**CALL TO ORDER**

President Zanotti called the Regular May Board Meeting of the Bay City Public Schools Board of Education to order on Monday, May 8, 2017, at 7:15 p.m. in the gymnasium at Washington Elementary School, 1821 McKinley Street, Bay City, MI.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Trustee Rademacher and recited by all present.

**ROLL CALL**

Those present were President Zanotti and Trustees Baird, Bauer, Helmling, Jeske, Rademacher and Sepeda.

**CHANGES TO AGENDA**

Trustee Baird made the motion, supported by Trustee Helmling, to add an Executive Session to the Regular Agenda to discuss a confidential Attorney-Client communication with only board members and the District Attorney present. The District's Attorney, Mr. Allsopp, reiterated a previous opinion that the sender of the communication should be present when discussing the communication. Trustee Baird shared that he spoke with the Board Attorney, Mr. Davis, who wrote the communication, and Mr. Davis' opinion was that the Board could meet to discuss the communication without him present. Yeas: Trustees Baird, Helmling, Rademacher and Sepeda. Nays: President Zanotti. Abstained: Trustees Bauer and Jeske. Motion passed (4-1).

**FIRST CALL TO AUDIENCE** - None

**APPROVAL OF AGENDA**

Trustee Rademacher made the motion, supported by Trustee Jeske, to approve the agenda as amended with adding an Executive Session for the purpose of discussion of a confidential Attorney-Client communication with only the board members and the District's Attorney present. Approved unanimously.

**PRESENTATION**

Washington Elementary students presented an engaging talent show with song, dance and bobble heads.

**RECOGNITIONS**

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**MAKE A DIFFERENCE AWARD**

Beth Gehoski, Business Teacher at Western High School, was recognized by the Superintendent and Board of Education as a Make a Difference Award recipient for May.

**CONSENT AGENDA**

**MINUTES**

The Board was asked to approve minutes from the April 10, 2017 Regular Board Meeting; the April 10, 2017 Special Board Meeting (Superintendent Evaluation); the April 10, 2017 Executive Session (Superintendent Evaluation) the April 10, 2017 Executive Session (Negotiations); the April 11, 2017 Board Workshop (Superintendent Search), the April 18, 2017 Board Workshop (2017-18 Budget and Early Childhood Program); and April 24, 2017 Special Meeting (Negotiations); and April 24, 2017 Executive Session (Negotiations).

**MONTHLY EXPENSE SUMMARY**

Expenses for the month of April 2017 were presented to the Board for acceptance.

**NUTRITION SERVICES VAN PURCHASES**

The Board was asked to approve the Nutrition Services Department purchase of three (3) 2017 GMC Savana vans through Todd Wenzel Buick GMS, through a MiDeal Contract and best purchase pricing at \$117,169. This is per regulations of the MDE "spend down" requirements related to fund balance and is through the Nutrition Services Department budget.

**APPROVE/REAFFIRM BOARD ATTORNEY**

The Board was asked to approve and reaffirm the firm of Allsopp Wackerly as the legal counsel for the District through 2018-19. The discounted price is \$135 per hour for 2017-18 and \$140 per hour for 2018-19.

**UPDATE ON THE TENNIS COURTS PROJECT AT THE FORMER THOMAS JEFFERSON SCHOOL PROPOERTY**

The Board received an update related to the tennis courts project at the former Thomas Jefferson School. Site preparation continues; court construction will begin when the fundraising goal is met.

**BID AWARD FOR WESTERN HIGH SCHOOL YEARBOOK**

The Board was asked to approve the bid award to Walsworth Publishing for a term of five years for the Western High School Yearbook, which was the lowest bid at \$39,751-\$42,528 annually, depending on the number of yearbooks ordered.

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RECOMMENED EXPULSION

A 13-year old 8<sup>th</sup> grade female student from Handy Middle School was recommended for expulsion for the remainder of the 2016-2017 school year with home-based services offered for continued violations of the Student Code of Conduct, not following her behavior plan, constantly yelling at other students and being disruptive and disrespectful.

PERSONNEL CHANGES

The Board of Education was asked to approve changes in personnel for the months of April and May 2017.

**Trustee Sepeda made the motion, supported by Trustee Bauer, to approve the Consent Agenda Items as presented. Approved unanimously (7-0).**

COMMUNICATIONS

BAY ARENAC ISD UPDATE - No report provided this month.

COMMUNICATIONS AND MARKETING COMMITTEE

Trustee Rademacher reported that advertising signs for K-12 registrations have been placed throughout the District. The group met with TV 5 to discuss potential advertisement. The next meeting is planned for May 18<sup>th</sup>.

BOARD ACTIVITY CALENDAR

A current calendar was shared with the board for upcoming District events available for them to attend.

BOARD MEMBER BUILDING VISITS

Trustee Helmling attended the Central High School Band Bounce and witnessed a great deal of talent.

REGULAR AGENDA

BAY-ARENAC ISD BOARD ELECTION – FOR DISCUSSION ONLY

The Board was asked to discuss reaching a consensus on naming a District voting delegate and an alternate voting delegate to attend the Bay-Arenac ISD School Board election on Monday, June 5, 2017 at 6:00 p.m. at the Bay-Arenac ISD Educational Service Center.

The Board was also asked to discuss reaching a consensus for candidate(s) to support to serve on the ISD Board. Two seats are open, each a six-year term, expiring on June 30, 2023

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Those candidates identified as running for the two open seats are: Thomas Boetefuer, Pinconning; Richard Kowalski, Bangor; and Doug Newcombe, Bay City. Per the Revised School Code, formal Board action would need to take place between May 15, 2017 and prior to the June 5, 2017 Board Election.

**Following discussion, the Board came to a consensus that Trustee Baird would be the delegate and President Zanotti would act as the alternate delegate to cast a vote on behalf of the Bay City Public School Board for not more than two candidates at the ISD Board Election on June 5, 2017 at 6:00 p.m. at the ISD. The Board also came to a consensus that action will be taken at the Special Board Meeting scheduled for May 18, 2017 at 5:30 p.m. following superintendent candidate interviews. The Bay-Arenac ISD resolution will be prepared for formal Board action according to Section 614(2) of the Revised School Code. (Attachment A)**

**AWARD OF E-RATE ELIGIBLE WIRELESS EQUIPMENT BIDS**

The Board was asked to award the lowest bid for wireless equipment items, which would move the District from 154 wireless access points to access points in every District classroom. The total value of the equipment bid is \$342,740, which, if approved by USAC, would provide an 80% reimbursement to the District for a total cost to the District of \$68,548, from the Technology budget for 2017-18. Typically, the vendor will invoice the District for only the 20% cost. The equipment would reasonably be installed within the calendar year in accordance with USAC regulations.

**Trustee Rademacher made the motion, supported by Trustee Helmling, to award the lowest bid for all items as outlined in the table, conditional upon approval by USAC for Funding Year 2017-2018, as presented. Approved unanimously (7-0). (Attachment B)**

**APPROVAL OF REQUIRED POLICIES FOR THE NUTRITION SERVICES PROGRAM – FIRST READING**

The Board was asked to approve the first reading of revised Nutrition Services Department policies, with NEOLA assistance, to be in compliance with the USDA regulations by July 1. The Policies include: #8500 – Food Service; #8510 – Wellness; #8531 – Free and Reduced Price Meals; and #8540 – Vending Machines.

**Trustee Baird made the motion, supported by Trustee Sepeda, to approve the above noted Nutrition Services Program policies as first readings to be in compliance with USDA regulations by July 1. Approved unanimously (7-0).**

**REQUIRED POLICIES TO MEET THE NEW REGULATIONS OF FEDERAL GRANTS –  
(FINANCE DEPARTMENT) - FIRST READING**

The U.S. Department of Education released newly updated Education Department General Administration Regulations (EDGAR). In order to be in compliance with federally funded programs by July 1, 2017, (covering application process, financial management, procurement, inventory management, time and effort accountability, costs allow ability record retention and program oversight), with NEOLA assistance, these finance Board policies were substantially revised.

The Board was asked to approve the first readings for: 1130, 3110, 4110 Conflict of Interest; 6110 Grant Funds; 6111; Internal Controls; 6112 Cash Management of Grants; 6116 Time & Effort Report; 6146 Post Issuance Compliance; 6550 Travel Payment; 6114 Cost Principles; 6144 Investments; 6320 Purchases; 6325 Procurement; 6420 Conflict of Interest; 6605 Crowd Funding; 6610 Student Activity; 6850 Public Disclosure; 7300 Disposition of Real Property; 7310 Disposal of Surplus Property; and 7450 Property Inventory.

**Trustee Baird made the motion, supported by Trustee Bauer, to approve the first reading for the above noted Finance Department policies in order to be in compliance with federal regulations by July 1. Approved unanimously (7-0).**

**NOTICE OF PUBLIC HEARING**

The District is legally required to publish a notice for the budget hearing and hold a public hearing for the purpose of receiving public input on the proposed budget prior to its adoption. Public Act 43 of the Public Acts of 1963, second extra session, states that a Public Hearing must be held prior to adoption of the General Appropriations for a school district. The Board was asked to approve the 2017-2018 budget hearing to be at the Regular June 12, 2017 Board meeting and provide for public hearing advertising in the Bay City Times as required by law.

**Trustee Rademacher made the motion, supported by Trustee Sepeda, to approve the Resolution setting the date and time of the 2017-2018 Budget Hearing to be at the Regular June 12, 2017 Board Meeting and provide for advertisement of the public hearing in the Bay City Times as required by law. Approved unanimously (7-0). (Attachment C)**

Trustee Helmling took the opportunity to recognize Finance Director Sarah DuFresne given that this will be her last District Board meeting; she has resigned her position effective June 9, 2017. Trustee Helmling thanked Ms. DuFresne for sharing her expertise and thanked her for her years of service and work in the District.

**NEW BUSINESS**

Since Trustee Helmling will not be able to attend the Budget meeting planned for May 10, she asked the Board to please keep in mind all of the students, staff, programs and the District's

long history of serving families when considering their budget cuts at the May 10 budget planning meeting. She noted that it will be very difficult.

## **SECOND CALL TO AUDIENCE**

Ernest Jeske, 2870 E. Biscayne Dr., Bay City, addressed the Board related to a bussing concern in the Bayco Mobile Home Park, involving a full-size bus picking up a special needs student and the bus's ability to make a complete turn safely. Mr. Jeske also addressed the Board related to a reported McAlear-Sawden playground assault and the related suspensions. The superintendent will follow-up with Mr. Jeske on his concerns.

## **EXECUTIVE SESSION**

**Trustee Bauer made the motion, supported by Trustee Sepeda, to move into Executive Session for the purpose of receiving an update regarding negotiations, under the provisions of Section 8 (c) of the Open Meetings Act. Approved unanimously (7-0).**

**An Executive Session had been added during Changes to the Agenda as Agenda Item "O." Trustee Baird made the motion, supported by Trustee Helmling to move into an Executive Session for the purpose of discussing a confidential Attorney-Client Communication according to Section 8 (h) of the Open Meetings Act with only Board members and the District Attorney, Mr. Bill Allsopp, present. Yeas: Trustees Baird, Helmling, Jeske, Sepeda and Rademacher. Nays: President Zanotti and Trustee Bauer. Motion passed (5-2).**

The meeting moved into the first Executive Session at 8:08 p.m. related to an update on negotiations and moved out of this session at 8:22 p.m.

The meeting then moved into the second Executive Session at 8:23 p.m. related to discussion of a confidential Attorney-Client communication with only District Attorney Allsopp and all board members present except President Zanotti. This session moved out of Executive Session at 8:58 p.m. and reconvened into Open Session without President Zanotti at 8:59 p.m. under the provisions of Section 8 (c) and Section 8 (h) of the Open Meetings Act.

## **ADJOURNMENT**

The meeting adjourned at 9:00 p.m.

Respectfully submitted,



Laurie A. Jeske, Secretary  
LAJ/smg