

**Board of Education
Official Proceedings
Regular Board Meeting
November 14, 2016**

CALL TO ORDER

President Helmling called the Regular Board Meeting of the Bay City Public Schools Board of Education to order on Monday, November 14, 2016, at 7:15 p.m. in the Gymnasium at Hampton Elementary School, 1908 W. Youngs Ditch Road, Bay City, MI.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Trustee Zanotti and recited by all present.

ROLL CALL

Those present were President Helmling, Vice President Hewitt, Secretary Sepeda, Treasurer Wilcox, and Trustees Rademacher, Roberts-Hug and Zanotti.

Student Representatives were introduced as follows: Parker Sochacki, Central High School; Brooklyn Pennington, Wenona High School; and Karly Ora, Western High School.

CHANGES TO AGENDA

Trustee Zanotti requested that Item G, Contract Approval-Assistant Director of Personnel and Employee Relations, and Item H, Personnel Changes, be moved from the Consent Agenda to the Regular Agenda.

Trustee Rademacher requested that Item F, Cross Indicator-Timely IEPs, be moved from the Consent Agenda to the Regular Agenda.

FIRST CALL TO AUDIENCE - None

APPROVAL OF AGENDA

Trustee Rademacher made the motion, supported by Trustee Zanotti, to approve the agenda with the following changes: Moving Items F, Cross Indicator-Timely IEPs; G, Contract Approval-Assistant Director of Personnel/Employee Relations; and H, Personnel Changes, from the Consent Agenda to the Regular Agenda. Approved unanimously.

RECOGNITIONS

MAKE A DIFFERENCE AWARD

The following staff members were recognized by the Board of Education for having received the *Make a Difference Award*.

- Bridgette Clements, Handy Middle School Executive Assistant
- Gina Anderson, Kolb Elementary 1st Grade Teacher

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47th WORLD SCHOOL CHILDREN'S ART EXHIBITION – REPUBLIC OF CHINA/TAIWAN
These students were recognized by the Board of Education for having received "Selected Certificates" for their artwork entered in the 47TH World School Children's Art Exhibition – Republic of China:

- Lauryn Leuenberger, Western HS, for *Strange Visions*, Mark Piotrowski, art instructor
- Bridget Hunsinger, Western MS, for *The Ramblings of Buster Keaton*, Marilyn Muler, retired art instructor

PRESENTATION

Amanda Koth, 5th Grade Teacher at Hampton Elementary, presented information on Hampton's Lego League / STEAM initiative.

CONSENT AGENDA

MINUTES

The Board was asked to approve minutes from the October 10, 2016 Regular Board Meeting; the October 5, 2016 Special Board Meeting and the October 5, 2016 Executive Session.

MONTHLY EXPENSE SUMMARY

Expenses for the month of October 2016 were presented to the Board for acceptance.

RECOMMENDED EXPULSIONS

A 13 year old 8th grade female Handy Middle School student was recommended for expulsion for the remainder of the school year with no home-based services offered due to violation of the Student Code of Conduct, physical assault of a student.

A 14 year old 8th grade male Handy Middle School student was recommended for expulsion for the remainder of the school year with home-based services offered due to violation of the Student Code of Conduct, bringing a folding pocket knife and a hunting knife with a 5 1/4 inch blade to school.

A 14 year old 9th grade female Central High School student was recommended for expulsion for 180 days with home-based services offered for violation of the Student Code of Conduct, having marijuana and paraphernalia used for using and selling on her at a Central football game.

A 14 year old 9th grade male Wenona High School student was recommended for expulsion for the remainder of the school year with no home-based services offered due to violation of the Student Code of Conduct, Gross Misconduct, persistent disobedience and drugs.

REQUEST FOR DELEGATION OF INSPECTION AUTHORITY

The Board of Education was asked to approve the Delegation of Inspection Authority to the City of Bay City for the period of December 1, 2016 to November 30, 2017.

RESOLUTION ESTABLISHING SUMMER PROPERTY TAX COLLECTION

The Board of Education was asked to approve a resolution authorizing a summer property tax collection for the 2017 property tax levy to be used during the 2017-2018 school year.

Trustee Hewitt made the motion, supported by Trustee Sepeda, to approve the Consent Agenda Items as previously amended (Moving Items F, Cross Indicator-Timely IEPs; G, Contract Approval, Assistant Director of Personnel/Employee Relations; and H, Personnel Changes, to the Regular Agenda). Approved unanimously. (Attachment A)

COMMUNICATIONS

There were no communication updates from Bay-Arenac ISD.

Trustee Rademacher noted that the Communications and Marketing Committee is moving forward.

President Helmling noted there are activities listed on the Board Activity Calendar shared in the last board update.

Board member building visits were reported as follows:

- Trustee Roberts-Hug shared that she visited Handy Middle School and listened to staff feedback related to the new inclusion model.
- Trustee Zanotti shared that he participated in Foundry in a Box activities with 5th grade classes at Kolb Elementary with kids seeming well engaged.
- Trustee Sepeda shared that she visited Kolb Elementary visiting classrooms, viewing a mock election process and the Halloween Walk-through.
- President Helmling shared that she went to the Central football playoffs, the Band-O-Rama with Handy Middle School and Central High School Bands playing together; the Midland Marching Showcase and visited classrooms at Central High.

REGULAR AGENDA

CROSS INDICATOR – TIMELY IEPs

The Board of Education was provided information related to an Office of Special Education audit and asked to approve a corrective plan including a dedicated laptop for each building for “live time” processing, utilization of a check list and professional development for staff.

Trustee Rademacher made the motion, supported by Trustee Sepeda, to accept the audit information and approve the corrective action plan. Approved unanimously.

APPROVAL-ASSISTANT DIRECTOR OF PERSONNEL AND EMPLOYEE RELATIONS

The Board of Education was asked to approve the contract for the Assistant Director of Personnel and Employee Relations.

Following discussion related to Central Office contract language, Trustee Zanotti made the motion, supported by Trustee Rademacher, to table this agenda item until a Special Board Meeting to be held Monday, November 16, 2016 at 7:30 a.m. in the Curriculum Conference Room. Yeas: Trustees Rademacher, Sepeda, Zanotti and Hewitt. Nays: President Helmling and Trustees Roberts-Hug and Wilcox. Motion passed 4-3.

PERSONNEL CHANGES

The Board of Education was asked to approve changes in personnel for the month of October 2016. Since the Assistant Director of Personnel and Employee Relations contract approval was tabled until a Special Board meeting on November 16, it was removed from Personnel Changes at this time.

Trustee Rademacher made the motion, supported by Trustee Zanotti, to approve the Personnel Changes with one deletion – that of the Assistant Director of Personnel and Employee Relations. Approved unanimously.

2015-2016 ANNUAL FINANCIAL AUDIT REPORT

The Board of Education received the 2015-2016 Annual Financial Audit report from Mr. Duane Reyhl, Andrews, Hooper, Pavlik PC. Mr. Reyhl reported Excellent Results and No Single Audit Findings or Questioned Costs; and was asked to authorize its general distribution as needed.

Trustee Hewitt made the motion, supported by Trustee Wilcox, to receive the audit report and approve distribution. Approved unanimously.

BOARD BYLAW, POLICY AND GUIDELINES SERVICES LICENSE AGREEMENT WITH NEOLA, INC.

The Board was asked to approve entering into a license agreement with NEOLA, Inc. for Board Bylaws, Policy and Guidelines in order to bring Board policy into full compliance with State and Federal Guidelines as well as to maintain compliance going forward. The first year's agreement would be for Board Policy and Bylaws. The second year's agreement would be related to Administrative Guidelines.

Trustee Hewitt made the motion, supported by Trustee Wilcox, to take this proposal from the table for discussion, after having been tabled at the September 12, 2016 Regular Board Meeting. Approved unanimously.

Following discussion, Trustee Hewitt made the motion, supported by Trustee Sepeda, to approve the license agreement with NEOLA, Inc. for Board Bylaws, Policy and Administrative Guidelines Services. Yeas: President Helmling and Trustees Hewitt, Roberts-Hug, Rademacher, Sepeda and Wilcox. Nays: Trustee Zanotti. Motion passed 6-1. (Attachment B)

NEW BUSINESS

Trustee Zanotti suggested that a future agenda item be a presentation from the Office of Special Education.

SECOND CALL TO AUDIENCE

Megan Jacobs, 2416 25th Street, Bay City, MI, a Hampton Elementary parent, addressed the Board related to her concern of only having physical education one time each week when last year it was two times per week and suggested establishing a focus group of parents.

Rick Meeth, Bay City Education Association President ,1483 Valley Center Dr., Bay City, MI addressed the Board related to the Audit Report and retaining and attracting qualified teachers.

Kevin Cliff, 6026 Bay Valley Road, Bay City, MI, a Western Middle School parent, addressed the Board related to his concern with the timely release of information following the incident at the Western complex that occurred November 11.

Dick Syring, 3510 S. 7 Mile Road, Bay City, MI, addressed the Board related to the teacher evaluation process, highly effective ratings percentages and teacher morale.

William Graham, 901 Mulholland Street, Bay City, MI 48708, addressed the Board related to student safety and timely communications.

EXECUTIVE SESSION

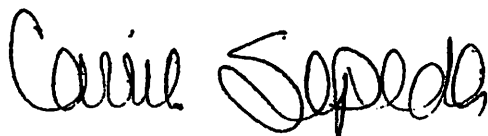
Trustee Roberts-Hug made the motion, supported by Trustee Sepeda, to move into Executive Session for the purpose of receiving an update on negotiations as permitted under Section 8 (c) of the Open Meetings Act. Approved unanimously.

The Board moved into Executive Session at 8:42 p.m. and came out of Executive Session at 10:05.

ADJOURNMENT

The meeting adjourned at 10:06 p.m.

Respectfully submitted,



Carrie Sepeda, Secretary
CS/smg