

**Board of Education
Official Proceedings
Regular Board Meeting
July 8, 2013**

CALL TO ORDER

President McFarland called the Regular Board Meeting of the Bay City Public Schools Board of Education to order on Monday, July 8, 2013, at 7:05 p.m. in the Boardroom of the Administration Building, 910N. Walnut Street, 1624 Columbus Avenue, Bay City, MI.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by all present.

ROLL CALL

Those present were President McFarland, Vice President Helmling, Secretary Hewitt, Treasurer O'Shea, Trustees Billette, Gibson and Wilcox.

CHANGES TO AGENDA - Added Curriculum Update

FIRST CALL TO AUDIENCE - None

APPROVAL OF AGENDA

Trustee Billette made the motion, supported by Trustee O'Shea to approve the agenda as presented. Approved unanimously.

PRESENTATION

The Board was presented with a Curriculum Update.

CONSENT AGENDA

MINUTES

The Board was asked to approve minutes from the June 3, 2013 Special Board Meeting and the June 10, 2013 Regular Board of Education Meeting.

MONTHLY EXPENSE SUMMARY

Expenses for the month of June 2013 were presented to the Board for acceptance.

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BUSINESS AND EDUCATION PARTNERSHIP

The Board was asked to approve payment and continue membership in the Bay Area Chamber of Commerce Business and Education Partnership in the amount of \$10,358.00 for the 2012-2013 school year.

MICHIGAN ASSOCIATION OF SCHOOL BOARDS MEMBERSHIP DUES

The Board of Education was asked to approve continued membership with the Michigan Association of School Boards in the amount of \$7,900.00 for the 2013-2014 school year.

PEST CONTROL – CONTRACTED SERVICES (July 1, 2013 – June 30, 2014)

The Board of Education was asked to award the bid for district pest control services for one (1) year per the specifications agreement with Abel Pest Control at a yearly cost of \$5,945.00 for the year.

ANNUAL PLANNED EQUIPMENT MAINTENANCE OF DISTRICT EMERGENCY GENERATORS

The Board of Education was asked to approve the three (3) year service agreement with Cummins Bridgeway Power Generation Company for annual planned maintenance of district emergency generators at the Bay City Public Schools at a cost of \$6,427.00 (year one), \$6,427.00 (year two), and \$6,626.96 (year three) for a total three year contract cost of \$19,480.96.

SUMMER PROPERTY TAX COLLECTION FEES

The summer tax collection fees are as follows:

Bay City Townships are a total of \$4.42 per parcel of which \$2.64 is Bay City Schools share.
The townships are: Beaver, Frankenlust, Hampton, Kawkawlin, Portsmouth, and Williams. Saginaw County Townships are Buena Vista, Kochville, Tittabawassee, and Zilwaukee.
City of Auburn – 1% of taxes of ad valorem tax levy – continuous
Township of Monitor - \$3.05 per parcel – expires Summer 2014
Township of Merritt - \$2.64 per parcel – expires Summer 2014
City of Bay City - .5% of ad valorem tax levy – continuous
City of Midland – No Charge but City keeps any delinquent property tax interest payments.

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The Board of Education was asked to approve summer tax collection fees shown above, including the negotiated separate contracts with Monitor Township, Merritt, Auburn and the Bay City Public Schools.

APPROVAL OF PAYCARD EXPRESS ISSUANCE AGREEMENT

Implementation of mandatory direct deposit and/or a paycard option was agreed to by the following bargaining units during negotiations this year: Hall Monitors, BCASA (Administrators) BCESP (Office Professionals and Educational Assistants) BCPSFSU (Food Service), Supervisors Association, Teamsters (Mechanics), USW (Bus Drivers), Central Office, and Individual Employee Contracts.

The Board of Education was asked to approve the Paycard Express Issuance Agreement. (Attachment A)

DISTRICT COPY MACHINES

The Board of Education was asked to award the bid of copier replacement plan to CBI for the Monthly cost of \$2,318 for the next 63 months. (Attachment B)

COMMUNITY ELIGIBILITY OPTION (CEO) FOR WENONA SCHOOL DURING THE 2013-2014 SCHOOL YEAR

The Board of Education was asked for approval for Wenona School to implement the Community Eligibility Option for the 2013-2014 school year upon approval from the Michigan Department of Education, which provides free breakfast and lunch for Wenona students for the 2013-2014 school year.

CONTRACT FOR SPORTS MEDICINE SERVICES FOR CENTRAL HIGH SCHOOL AND WESTERN HIGH SCHOOL

The Board of Education was asked to approve a contract with Back In Motion Rehabilitation, LLC for athletic training services for the 2013-2014 school year at a yearly cost of \$23,000. (Attachment C)

CENTRAL OFFICE CONTRACTS

For the Board's consideration and action the Board was asked to approve the following recommended changes to existing provisions and future provisions of central office administrator contracts: The administrator continue to pay twenty (20%) percent of the premium costs for providing health insurance coverage through a pre-tax payroll deduction of the Bronze Base Plan (any upgrades in benefit level coverage to be borne at 100% of the cost by the employee. The contracts will reflect changes that were part of the Big Table negotiations (thus following the outcome of the negotiations with the eight (8) bargaining groups) including salary freeze. Central Office contracts also reflect an extension to the existing contracts as provided on the attachment. (Attaching D)

PERSONNEL CHANGES

The Board of Education was asked to approve changes in personnel for the month of June.

Trustee Hewitt made the motion, supported by Trustee Billette to approve the Consent Agenda Items. Approved unanimously.

COMMUNICATIONS

Bay-Arenac ISD Update

Ben Gibson attended the Bay Arenac Intermediate School District Organizational Meeting. Mr. Gregory Dittenber was appointed as Board President.

REGULAR AGENDA

AUTHORIZING RESOLUTION FOR REFUNDING OF THE 2005 AND 2009 SCHOOL BONDS AND THE ISSUANCE OF THE 2013 SCHOOL BUILDING AND SITE BONDS

Board approval is necessary to proceed with the legal requirements to refund the 2005 and 2009 bonds principal outstanding in an amount not to exceed \$4,700,000 and the 2013 school building and site bonds, not to exceed \$2,600,000. We will not know the exact interest rate, until we "lock in" our rate with PNC at closing. (Attachment E)

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Trustee Hewitt made the motion, supported by Trustee Gibson to approve the resolution authorizing the School District for the 2013 Building and Site and Refunding Bond, and also authorize administration to proceed with all legal steps to be completed. Approved unanimously.

PROPOSED SCHOOL DISTRICT GOALS FOR 2013-2014

Superintendent Newcombe presented the proposed School District Goals for 2013-2014. (Attachment F)

Trustee Helmmling made the motion, supported by Trustee Wilcox to approve the School District Goals for 2013-2014 as presented. Approved unanimously.

ORGANIZATIONAL CHART

The proposed Organizational Chart for 2013-2014 was presented to the Board of Education for approval. (Attachment G)

Trustee O'Shea made the motion, supported by Trustee Billette to approve the Organizational Chart for 2013-2014 as presented. Approved unanimously.

NEW BUSINESS - None

SECOND CALL TO AUDIENCE - None

ADJOURNMENT

The meeting adjourned at 8:35 p.m.

Respectfully submitted,

Charles T. Hewitt, Secretary
CTH/ekg

**Board of Education
Official Proceedings
Regular Board Meeting
August 12, 2013**

CALL TO ORDER

President McFarland called the Regular Board Meeting of the Bay City Public Schools Board of Education to order on Monday, August 12, 2013, at 7:05 p.m. in the Boardroom of the Administration Building, 910N. Walnut Street, Bay City, MI.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by all present.

ROLL CALL

Those present were President McFarland, Vice President Helmling, Secretary Hewitt, Treasurer O'Shea, Trustees Billette, Gibson and Wilcox.

CHANGES TO AGENDA

FIRST CALL TO AUDIENCE - None

APPROVAL OF AGENDA

Trustee Hewitt made the motion, supported by Trustee O'Shea to approve the agenda as presented. Approved unanimously.

RECOGNITION

The Board gave recognition to the Western High School Boys Baseball team and the Western High School Girls Softball team for their accomplishment this past year.

CONSENT AGENDA

MINUTES

The Board was asked to approve minutes from July 8, 2013 Organizational Meeting and the July 8, 2013 Regular Board of Education Meeting.

MONTHLY EXPENSE SUMMARY

Expenses for the month of July 2013 were presented to the Board for acceptance.

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APPROVAL FOR PURCHASING PIZZA FOR THE FOOD SERVICE PROGRAM
DURING THE 2013-2014 SCHOOL YEAR AND RUNNING THROUGH AUGUST 31,
2014.

The Board of Education was asked to approve the bid received from Hungry Howie's Pizza for the 2013-2014 school year and running through August 31, 2014 due to our Summer Feeding Program. The annual estimated amount of pizza purchased is \$93,600.00 depending on the participation during the school year and depending on when it is offered on our menu.

APPROVAL FOR PURCHASING BREAD PRODUCTS FOR THE FOOD SERVICE
PROGRAM DURING THE 2013-2014 SCHOOL YEAR AND RUNNING THROUGH
AUGUST 31, 2014.

The Board of Education was asked to approve the bid received from Aunt Millie's for bread products the 2013-2014 school year. The annual estimated amount of Bread purchased ranges from \$25,000-\$30,000 depending on the usage during the school year.

APPROVAL FOR PURCHASING MILK PRODUCTS FOR THE FOOD SERVICE
PROGRAM DURING THE 2013-2014 SCHOOL YEAR AND RUNNING THROUGH
AUGUST 31, 2014.

The Board of Education was asked to approve the bid received from Berkshire for milk products for the 2013-2014 school year. The annual estimated amount of Milk purchased ranges around \$180,000.00 depending on the usage during the school year.

SERVICE AGREEMENT FOR SKYWARD AND CIMS

The Board of Education was asked to approve the Service Agreement between the District and Bay-Arenac for finance, student management and hosting services of the software for the 2013-2014 school year. The student software fee is \$6.00 per pupil, the finance software fee is \$4.00 per pupil and the hosting fee for the software is \$3.00 per pupil, totaling an annual fee of \$107,718. This doesn't include any special programming requirements or reporting if needed. (ATTACHMENT A)

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RATIFICATION RESOLUTION FOR THE 2013 SCHOOL BUILDING AND SITE AND REFUNDING BONDS.

The Board of Education was asked to approve the ratification resolution authorizing the School District for the 2013 Building and Site and Refunding Bonds, and also authorize administration to proceed with all legal steps to be completed. (ATTACHMENT B)

APPROVAL OF DEPOSITORY BANK ACCOUNT AND AUTHORIZED SIGNATURES

Board Policy D2700 requires authorization to continue operations through the District's various depositories/bank accounts and to make investments under Board Policy D2700. At the July 2013 Organizational Meeting all district Accounts were approved.

CONTRACT FOR SCHOOL NURSES

The Board of Education was asked to approve a contract with Bay Regional Medical Center for school nursing services for the 2013-2014 school year in the amount of \$29.17 per hour for each hour of school nurse services. (ATTACHMENT C)

PURCHASE OF IPAD MINIS FOR WESTERN MIDDLE SCHOOL TEACHING STAFF

The Board of Education was asked to approve the purchase of iPad Minis for the teaching staff at Western Middle School to integrate technology in the classroom at a cost of \$22,172 which is carryover money that has been saved for the last three years.

PERSONNEL CHANGES

The Board of Education was asked to approve changes in personnel for the month of June.

Trustee Helmling made the motion, supported by Trustee Hewitt to approve the Consent Agenda Items. Approved unanimously.

COMMUNICATIONS

Board Activity Calendar

The Board reviewed the Board Activity Calendar for the month of August and September 2013.

REGULAR AGENDA

SCHOOL BUS PURCHASE

Bids for six (6) new buses were obtained using the annual MSBO bus bid. The District also obtained bids for eight (8) one year old, off-lease buses from Midwest Transit in Marshall, MI.

Trustee Billette made the motion, supported by Trustee Wilcox to approve the recommendation to purchase eight (8) one year old off lease, fully warranted buses from Midwest Transit, Marshall MI, utilizing non-voted funds for a total amount of \$548,880.00 . Approved unanimously.

BOARD OF EDUCATION MEETING DATES / AGENDA OVERVIEW

For planning purposes the Board was presented with a list of meeting dates / agenda overview for the 2013-2014 school year. (ATTACHMENT D)

Trustee Helmling made the motion, supported by Trustee Billette to approve the meeting dates/agenda overview for the 2013-2014 school year. Approved unanimously.

BOARD SELF-EVALUATION 2012-2013

The Board reviewed the Board Self-Evaluation from the 2012-2013 school year. Discussion took place in ways to improve board member visibility within the district. Suggestions included the following:

- Monthly regular district calendar
- Communicate with each other regarding attending events
- Create a school messenger
- Have a district-wide calendar
- Buildings to avoid planned events on the same date
- Attend PD sessions
- More presentations at Board meet

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NEW BUSINESS - None

SECOND CALL TO AUDIENCE - None

EXECUTIVE SESSION

Trustee Hewitt made the motion, supported by Trustee Helmling to move into Executive Session for the purpose of receiving an update on labor negotiations and attorney-client privileged communication, as permitted under sections 8C and 8H of the Open Meetings Act. Approved unanimously.

The meeting moved into closed session at 7:50 p.m. and reconvened into open session at 8:45 p.m.

ADJOURNMENT

The meeting adjourned at 8:47 p.m.

Respectfully submitted,

Charles T. Hewitt, Secretary
CTH/ekg

**Board of Education
Official Proceedings
Regular Board Meeting
September 9, 2013**

RECEPTION

A reception was held prior to the Board meeting honoring Retirees, New Employees, and Tenured Teachers.

CALL TO ORDER

President McFarland called the Regular Board Meeting of the Bay City Public Schools Board of Education to order on Monday, September 9, 2013, at 7:05 p.m. in the Boardroom of the Administration Building, 910 N. Walnut Street, Bay City, MI.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by all present.

ROLL CALL

Those present were President McFarland, Vice President Helmling, Secretary Hewitt, Treasurer O'Shea, Trustees Billette, Gibson and Wilcox.

CHANGES TO AGENDA

FIRST CALL TO AUDIENCE - None

APPROVAL OF AGENDA

Trustee Helmling made the motion, supported by Trustee Wilcox to approve the agenda as presented. Approved unanimously.

RECOGNITION

Retirees were honored and new employees were welcomed.

Recognition was given to recently tenured teachers.

CONSENT AGENDA

MINUTES

The Board was asked to approve minutes from August 12, 2013 Regular Meeting and the August 23, 2013 Special Meeting.

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MONTHLY EXPENSE SUMMARY

Expenses for the month of August 2013 were presented to the Board for acceptance.

DEEP FREEZE ENTERPRISE SOFTWARE

Deep Freeze is a software solution that has been around for almost 15 years. This software provides endpoint protection of computer workstations by doing a complete "recovery and restore" with every reboot. The Board of Education was asked to approve the purchase of Deep Freeze Enterprise at a cost of \$21,780 with an ongoing maintenance fee of \$3,630.

RECOGNITION OF TENURE

The Board of Education was asked to give recognition to Jennifer Derocher, Jaime Godi, Dawna Hartt, Lucy Heinz, Sara Johnston, Dawn Kehr, Angela Moakes, Ashley Murphy, Sara Beth Richards, Rorie Rickard, and Erica Staudacher for completing their probationary process.

PERSONNEL CHANGES

The Board of Education was asked to approve changes in personnel for the month of June.

Trustee O'Shea made the motion, supported by Trustee Wilcox to approve the Consent Agenda Items. Approved unanimously.

COMMUNICATIONS

Board Activity Calendar

Board members were reminded of upcoming events within the District.

REGULAR AGENDA

DISTRICT ANNUAL REPORT

The Board of Education was presented with the annual education report which includes the following components: the process for assigning students to each school, a description of each specialized school, the status of school improvement plan, the status of core curriculum implementation, Parent-teacher conference data,

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post secondary and/or college accredited courses, dual enrollment, and information about locally administered assessments.

Trustee Billette made the motion, supported by Trustee Wilcox to accept the District Annual Report and issue the annual education report to the District's constituents in the manner prescriber by current law. Approved unanimously.

NEW BUSINESS - None

SECOND CALL TO AUDIENCE

Rick Meeth, 2211 McKinley, Bay City, MI thanked the Board for their support of teachers and all staff in the District. Mr. Meeth stated that this community knows their children are safe due to the efforts of the Board and all employees of the District.

ADJOURNMENT

The meeting adjourned at 7:59 p.m.

Respectfully submitted,

Charles T. Hewitt, Secretary
CTH/ekg

**Board of Education
Official Proceedings
Regular Board Meeting
October 14, 2013**

CALL TO ORDER

Vice President Helmling called the Regular Board Meeting of the Bay City Public Schools Board of Education to order on Monday, October 14, 2013, at 7:03 p.m. in the Media Center at Handy Middle School, 601 Blend Street, Bay City, MI.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by all present.

ROLL CALL

Those present were Vice President Helmling, Secretary Hewitt, Treasurer O'Shea, Trustees Billette, Gibson and Wilcox. President McFarland arrived at 7:10 p.m.

INTRODUCTION OF STUDENT REPRESENTATIVES

Trustee Hewitt introduced Sydney McConkey, student representative from Western High School.

Trustee O'Shea introduced Denise London, student representative from Central High School.

Trustee Wilcox introduced Addison Jasik, student representative from Wenona.

CHANGES TO AGENDA

FIRST CALL TO AUDIENCE - None

APPROVAL OF AGENDA

Trustee Billette made the motion, supported by Trustee Wilcox to approve the agenda as presented. Approved unanimously.

PRESENTATION

The Board of Education was presented with a Technology Plan and department update from Adair Aumock.

CONSENT AGENDA

MINUTES

The Board was asked to approve the minutes from September 9, 2013 Regular Meeting.

MONTHLY EXPENSE SUMMARY

Expenses for the month of September 2013 were presented to the Board for acceptance.

BAY CITY ASSOCIATION OF SCHOOL ADMINISTRATORS INDIVIDUAL CONTRACTS FOR 2013-2014

The Board of Education was asked to approve individual B.C.A.S.A. contracts for the 2013-2014 school year.

BAY CITY EDUCATION INDIVIDUAL CONTRACTS FOR 2013-2014

The Board of Education was asked to approve individual B.C.E.A. contracts for the 2013-2014 school year.

PERSONNEL CHANGES

The Board of Education was asked to approve changes in personnel for the month of September 2013.

Trustee Helmling made the motion, supported by Trustee Gibson to approve the Consent Agenda Items. Approved unanimously.

COMMUNICATIONS

Board Activity Calendar

Board members were reminded of upcoming events within the District.

REGULAR AGENDA

**AWARD CONTRACT FOR THIRD PARTY ADMINISTRATOR FOR WORKERS
COMPENSATION EXCESS CARRIER**

The Bay City Public Schools self-insures Workers Compensation benefits for employees with the actual claims processing being handled by a third party who administers the program. The District solicited proposals through our third party administrator for the excess insurance carrier and recommended the approval of a one year contract with Safety National as our Workers Compensation excess insurance carrier with a \$400,000 specific excess retention level.

Trustee Gibson made the motion, supported by Trustee Wilcox to approve Safety National as our Workers Compensation excess insurance for 2013-2014 with total premium of \$36,079. Approved unanimously.

**AUDITORIUM SAFETY PROJECT – CENTRAL HIGH SCHOOL AND HANDY
MIDDLE SCHOOL**

The catwalks at Central High School and Handy Middle School do not meet current safety standards and are in need of updating. MacMillan and Associates were commissioned to review the existing situation, recommend and design new systems and develop construction documents that could be used to seek bids for updating the catwalks. Sealed bids were accepted on October 1, 2013 and a post bid interview was conducted with the low bidder Wobig Construction and no problems were found with their bid.

Trustee Wilcox made the motion, supported by Trustee O’Shea to award the bid for the Auditorium Safety Project at Central High School and Handy Middle School to Wobig Construction in the amount of \$121,121.00. Approved unanimously.

NEW BUSINESS - None

SECOND CALL TO AUDIENCE

Rick Meeth, 2211 McKinley, Bay City, MI addressed the Board stating that the District has much to be proud of regardless of the poor economy.

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ADJOURNMENT

The meeting adjourned at 8:35 p.m.

Respectfully submitted,

Charles T. Hewitt, Secretary
CTH/ekg

**Board of Education
Official Proceedings
Regular Board Meeting
November 11, 2013**

CALL TO ORDER

Vice President Helmling called the Regular Board Meeting of the Bay City Public Schools Board of Education to order on Monday, November 11, 2013, at 7:05 p.m. in the gymnasium at Washington Elementary School, 1821 McKinley, Bay City, MI.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by all present.

ROLL CALL

Those present were Vice President Helmling, Secretary Hewitt, Treasurer O'Shea, Trustees Billette, Gibson and Wilcox. President McFarland arrived at 7:10 p.m.

INTRODUCTION OF STUDENT REPRESENTATIVES

Trustee Billette introduced Thomas Dearden, student representative from Wenona High School.

Trustee Helmling introduced Madison Baker, student representative from Central High School.

Trustee Gibson introduced Anna Owens, student representative from Western High School.

CHANGES TO AGENDA

FIRST CALL TO AUDIENCE - None

APPROVAL OF AGENDA

Trustee Hewitt made the motion, supported by Trustee O'Shea to approve the agenda as presented. Approved unanimously.

PRESENTATION

Washington student council members introduced themselves to Board members.

CONSENT AGENDA

MINUTES

The Board was asked to approve minutes from the October 14, 2013 Regular Meeting.

MONTHLY EXPENSE SUMMARY

Expenses for the month of October 2013 were presented to the Board for acceptance.

RECOMMENDED EXPULSIONS

A Handy Middle School 12 year old 7th grade male student was recommended for expulsion for the remainder of the 2013-14 school year for violation of the Student Code of Conduct in regard to Gross Misconduct.

RESOLUTION ESTABLISHING SUMMER PROPERTY TAX COLLECTION

The Board of Education was asked to approve a resolution authorizing a summer property tax collection for 2014 property tax levy to be used during the 2014-15 school year. (Attachment A)

REQUEST FOR DELEGATION OF INSPECTION AUTHORITY

The Board of Education was asked to approve a Request for Annual Delegation of School Plan Review and Inspection Authority to a Local Unit of Government Enforcing Agency. (Attachment B)

PERSONNEL CHANGES

The Board of Education was asked to approve changes in personnel for the month of November 2013.

Trustee Helmling made the motion, supported by Trustee O'Shea to approve the Consent Agenda Items. Approved unanimously.

COMMUNICATIONS

Bay-Arenac ISD Update

Trustee Gibson, ISD representative, reported on the continuing issues regarding software systems (CIMS) within the Bay-Arenac ISD. The ISD is looking at ways to improve the software system and remain cost effective.

Board Activity Calendar

Board members were reminded of upcoming events within the District.

Board Member Building Visits

Mr. Mike Wilcox reported on his visit to the Transportation Department on Tuesday, October 29, 2013.

REGULAR AGENDA

2013-2014 ANNUAL FINANCIAL AUDIT REPORT

The outcome of the 2013-2014 Annual Financial Audit Report was presented to the Board of Education by the firm of Andrews Hooper Pavlik PLC. There were no material audit findings or management comments. The general fund reserves, or fund balance, declined from the prior year and is approximately 2.5%, which is below what is recommended, but is still in a positive position.

Trustee Billette made the motion, supported by Trustee Hewitt to approve the 2013-2014 Annual Financial Audit and authorize its general distribution to Federal, State, and local agencies and other interested parties. Approved unanimously.

PURCHASE AND FINANCING OF MAINTENANCE DEPARTMENT LAWN AND SNOW REMOVAL TRACTORS

The maintenance department is in need of replacing its mowing tractors with attachments that will allow snow plowing as well. In order to save cash flow and maintain a working annual budget for large maintenance equipment, bids were solicited from area local banks for a 5 year installment loan.

Trustee Helmling made the motion, supported by Trustee O'Shea, to approve a resolution for an installment loan with Independent Bank for the purchase of 3 John Deere tractors for a total loan of \$81,748.59 with a 5 year payment plan at 1.25% interest. Approved unanimously. (ATTACHMENT C)

NEW BUSINESS - None

SECOND CALL TO AUDIENCE

Rick Meeth, 2211 McKinley, Bay City, MI addressed the Board regarding the audit presentation urging Board members and administration to keep in mind that due to employee concessions the District was not been cutting programs and has maintained enrollment numbers.

ADJOURNMENT

The meeting adjourned at 8:03 p.m.

Respectfully submitted,

Charles T. Hewitt, Secretary
CTH/ekg

**Board of Education
Official Proceedings
Regular Board Meeting
December 9, 2013**

CALL TO ORDER

President McFarland called the Regular Board Meeting of the Bay City Public Schools Board of Education to order on Monday, December 9, 2013, at 7:06 p.m. in the gymnasium at Hampton Elementary School, 1908 W. Youngsditch, Bay City, MI.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by all present.

ROLL CALL

Those present were President McFarland, Secretary Hewitt, Treasurer O'Shea, Trustees Billette, Gibson and Wilcox. Vice President Helmling was excused.

INTRODUCTION OF STUDENT REPRESENTATIVES

President McFarland introduced Kyle Zerod, student representative from Wenona High School.

Trustee O'Shea introduced Alex Snable, student representative from Central High School.

Trustee Wilcox introduced Danielle Cianek, student representative from Western High School.

CHANGES TO AGENDA

FIRST CALL TO AUDIENCE - None

APPROVAL OF AGENDA

Trustee Billette made the motion, supported by Trustee O'Shea to approve the agenda as presented. Approved unanimously.

PRESENTATION

Hampton Elementary students presented the Board with holiday songs.

CONSENT AGENDA

MINUTES

The Board was asked to approve minutes from the November 11, 2013 Regular Meeting and the November 25, 2013 Special Board Meeting.

MONTHLY EXPENSE SUMMARY

Expenses for the month of November 2013 were presented to the Board for acceptance.

RECOMMENDED EXPULSIONS

A Wenona Alternative High School 16 year old 10th grade female student was recommended for expulsion for the remainder of the 2013-14 school year with E2020 courses offered until other arrangements can be made for her to attend another school for violation of the Student Code of Conduct in regard to Gross Misconduct.

A Handy Middle School 14 year old 8th grade male student was recommended for expulsion for the remainder of the 2013-2014 school year with home based services provided for violation of the student Code of Conduct in regard to Drugs.

WEB SITE MAINTENANCE CONTRACT

The Board was asked to approve an agreement with SpotLinks, LLC which will provide all server maintenance, software, and hosting, as well as Web site updates by SpotLinks, LLC staff within 48 business hours and up to 1 hour of training per building for BCPS staff involved in maintaining their web pages. This agreement will be in effect until June 30, 2014, at which time options will be considered for the following school year. The service will cost \$650 per month (which we are already paying) plus a onetime fee of \$400 (which we are already paying). Additional, we will pay \$1,600 per month through May, 2014.

PERSONNEL CHANGES

The Board of Education was asked to approve changes in personnel for the month of December 2013.

Trustee Wilcox made the motion, supported by Trustee O'Shea to approve the Consent Agenda Items. Approved unanimously.

COMMUNICATIONS

Bay-Arenac ISD Update

Ben Gibson, ISD representative, stated that discussion was held at their last Board meeting regarding the movement of administrators within the intermediate school district due mainly to low pay from recent funding reductions.

Board Activity Calendar

Board members were reminded of upcoming events within the District.

Facilities Committee Update

Chuck Hewitt, facility committee member, updated the Board regarding planning for future facility projects: Topics included the following:

- ✓ Current facility projects being funded with bond dollars
- ✓ Review of Proposed Projects of Future Repairs and Maintenance of our Facilities
- ✓ Committee consensus that a review is needed on how to prioritize and guide future facilities spending. The review is expected to cost less than \$20,000 and be completed by Plante, Moran.

In summary: For future needs, the District may be able to restructure debt and or implement other financing options in the range of \$5 to \$7 million dollars within the current budget limitations that school districts are experiencing.

REGULAR AGENDA

FINANCIAL BEST PRACTICES FOR 2013-2014 BOARD UPDATE

The Board was presented an update regarding Financial Best Practices for 2013-2014, which in order for any District to receive the \$52 per pupil incentive payment, at least seven (7) or the eight (8) Best Practices must be met no later than June 1, 2014.

REPLACEMENT OF MACGREGOR ELEMENTARY SCHOOL PLAYGROUND STRUCTURE

The large playground structure at MacGregor Elementary School was determined not fit for use and that due to the extensive amount of repairs needed the structure should be demolished. With the removal of this large structure the building was left with just one smaller playground structure and a number of swings.

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Two vendors were contacted and asked to submit proposals for two (2) options; the first was replacement of the large structure with a unit similar to the structure that was demolished and the second was to provide multiple pieces of equipment that would be placed in four (4) separate play zones. The Board of Education was asked to approve or disapprove the purchase of the recommended pieces of equipment from Burke Equipment, Inc. and KJP sales, Inc.

Trustee Hewitt made the motion, supported by Trustee Billette, to approve the bid from Burke Equipment, Inc in the amount of \$43,864.64 and the bid from KJP Sales, Inc. in the amount of \$6,350.00 for replacement of MacGregor Elementary School Playground Structure. Approved unanimously.

NEW BUSINESS - None

SECOND CALL TO AUDIENCE

Beth Gaertner, Western High School parent, addressed the Board with concerns regarding the football program at Western High School.

David Kolanek, 7298 Kara Drive, Bay City, MI addressed the Board with concerns regarding the football program at Western High School.

Jesse Metz, 249 Sycamore Lane, Auburn, MI addressed the Board with concerns regarding the football program at Western High School.

ADJOURNMENT

The meeting adjourned at 8:25 p.m.

Respectfully submitted,

Charles T. Hewitt, Secretary
CTH/ekg

**Board of Education
Official Proceedings
Regular Board Meeting
January 13, 2014**

CALL TO ORDER

President McFarland called the Regular Board Meeting of the Bay City Public Schools Board of Education to order on Monday, January 13, 2014, at 7:00 p.m. in the gymnasium at Kolb Elementary School Elementary School, 305 W. Crump Street, Bay City MI.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by all present.

ROLL CALL

Those present were President McFarland, Vice President Helmling, Secretary Hewitt, Treasurer O'Shea, Trustees Billette and Gibson. Trustee Wilcox was excused.

CHANGES TO AGENDA

FIRST CALL TO AUDIENCE - None

APPROVAL OF AGENDA

Trustee Helmling made the motion, supported by Trustee Billette to approve the agenda as presented. Approved unanimously.

PRESENTATION

Kolb Elementary students presented the Board with information regarding Great Expectations.

RECOGNITIONS

44TH Annual World School Children's Art Exhibition

The Bay City Public School District received three Selected Certificates from the 44th World School Children's Art Exhibition as follows:

- ✓ Kaitlin Kato, Western HS, Optical Line Illusion, Art Instructor Amy Schmidt.
- ✓ Roslynn Ueberroth, Western MS, Design Squares, Art Instructor Marilyn Muler
- ✓ Grace Binns, Auburn Elementary, Snuggled in a Quilt, Art Instructor Diane Brown

Western High School Yearbook

The Board of Education gave recognition to Western High School staff and students on their Yearbook Award.

BOARD OF EDUCATION MEETING
OFFICIAL PROCEEDINGS
JANUARY 13, 2014

CONSENT AGENDA

MINUTES

The Board was asked to approve minutes from the December 9, 2013 Regular Meeting.

MONTHLY EXPENSE SUMMARY

Expenses for the month of December 2013 were presented to the Board for acceptance.

RECOMMENDED EXPULSIONS

A Handy Middle School 12 year old 6th grade male student was recommended for expulsion for the remainder of the 2013-14 school year with home based services provided for violation of the Student Code of Conduct in regard to Physical Assault.

A Handy Middle School 12 year old 7th grade male student was recommended for expulsion for the remainder of the 2013-2014 school year with home based services provided for violation of the student Code of Conduct in regard to Gross Misconduct.

A Western High School 16 year old 9th grade male student was recommended for expulsion for the remainder of the 2013-2014 school year with home based services provided for violation of the student Code of Conduct in regard to Verbal Assault Toward Students.

A Handy Middle School 13 year old 8th grade male student was recommended for expulsion for the remainder of the 2013-2014 school year with home based services provided for violation of the student Code of Conduct in regard to Drugs.

A Central High School 17 year old 12th grade male student was recommended for expulsion for the remainder of the 2013-2014 school year with home based services provided for violation of the student Code of Conduct in regard to Persistent Disobedience.

A Handy Middle School 13 year old 8th grade male student was recommended for expulsion for the remainder of the 2013-2014 school year with home based services provided for violation of the student Code of Conduct in regard to Physical Assault of a Student.

PERSONNEL CHANGES

The Board of Education was asked to approve changes in personnel for the month of December 2013.

Trustee Billette made the motion, supported by Trustee O'Shea to approve the Consent Agenda Items. Approved unanimously.

COMMUNICATIONS

Board Activity Calendar

Board members were reminded of upcoming events within the District.

NEW BUSINESS

The Board of Education members, Superintendent Newcombe, Attorney Bill Allsopp, and Recording Secretary Ellen Greania were honored for their service to the District as part of January being Board Member Recognition Month.

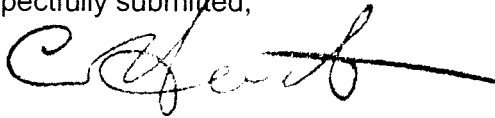
SECOND CALL TO AUDIENCE

Rick Meeth, 2211 McKinley, Bay City, MI thanked the Board for their support and service to the District. Mr. Meeth urged the Board to step up and have conversation with our elected officials in Lansing regarding the dangerous shortfalls in the Educational Achievement Act.

ADJOURNMENT

The meeting adjourned at 8:15 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Charles T. Hewitt", with a long horizontal line extending to the right.

Charles T. Hewitt, Secretary
CTH/ekg

**Board of Education
Official Proceedings
Regular Board Meeting
February 10, 2014**

CALL TO ORDER

Vice President Helmling called the Regular Board Meeting of the Bay City Public Schools Board of Education to order on Monday, February 10, 2014, at 7:00 p.m. in the cafeteria at Auburn Elementary School Elementary School, 301 E. Midland Road, Auburn, MI.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by all present.

ROLL CALL

Those present were Vice President Helmling, Secretary Hewitt, Trustees Billette, Wilcox, and Gibson. President McFarland and Treasurer O'Shea were excused.

CHANGES TO AGENDA

FIRST CALL TO AUDIENCE

Rick Meeth, 2211 McKinley, Bay City, MI addressed the Board of Education in regards to the Budget and how we proceed from here with the funds that we have.

APPROVAL OF AGENDA

Trustee Billette made the motion, supported by Trustee Hewitt to approve the agenda as presented. Approved unanimously.

PRESENTATION

Auburn Elementary students presented the Board with a hands-on demonstration of collaborative student learning.

CONSENT AGENDA

MINUTES

The Board was asked to approve minutes from the January 13, 2014 Regular Meeting.

MONTHLY EXPENSE SUMMARY

Expenses for the month of January 2014 were presented to the Board for acceptance.

RECOMMENDED EXPULSIONS

A Central High School 18 year old 12th grade male student was recommended for expulsion for the remainder of the 2013-14 school year with home based services provided for violation of the Student Code of Conduct in regard to Drugs.

A Handy Middle School 13 year old 8th grade male student was recommended for expulsion for the remainder of the 2013-2014 school year with home based services provided for violation of the student Code of Conduct in regard to Threats to Staff and Students.

A Central High School 15 year old 9th grade male student was recommended for expulsion for the remainder of the 2013-2014 school year with home based services provided for violation of the student Code of Conduct in regard to Persistent Disobedience.

A Western High School 14 year old 9th grade female student was recommended for expulsion for the remainder of the 2013-2014 school year for violation of the student Code of Conduct in regard to Gross Misconduct.

LOCATION OF APRIL 14, 2014 AND MAY 12, 2014 BOARD OF EDUCATION MEETINGS

The Board of Education was asked to approve switching dates of the April 14, 2014 and the May 12, 2014 meetings due to events for the Chongqing Exchange Visitors are being held at Western Middle School and Western High School during the month of May. The April 14, 2014 meeting to be held at Central High School and the May 12, 2014 meeting to be held at Western High School. (ATTACHMENT A)

PERSONNEL CHANGES

The Board of Education was asked to approve changes in personnel for the month of January 2014.

Trustee Wilcox made the motion, supported by Trustee Hewitt to approve the Consent Agenda Items. Approved unanimously.

COMMUNICATIONS

Bay-Arenac ISD Update

Ben Gibson, ISD board member, reported that BAISD continues to struggle with securing an Information Management System that will handle the demands of the BAISD.

Board Activity Calendar

Board members were reminded of upcoming events within the District.

Building Board Governance Reports

Trustees Hewitt, Billette, Wilcox and Vice President Helmling gave reports regarding recent Building Board Governance meetings.

REGULAR AGENDA

BUDGET REVISION

The District has prepared its first revision for 2013-2014 school year and presented it to the Board for their review. The 2013-2014 Appropriations and related Budget detail are based on levying the 18.0000 mills approved tax rate on all property qualifying as non-homestead in the Bay City Public School District for the purpose of general operations. (ATTACHMENT B)

Trustee Billette made the motion, supported by Trustee Hewitt to approve the 2013-2014 Appropriations including General Fund which includes Athletic Fund, Community Service Fund, Hot Lunch Fund, Debt Service Fund, and Capital Projects Fund. Approved unanimously.

SECOND CALL TO AUDIENCE

Rich Meeth, 2211 McKinley, Bay City, MI addressed the Board of Education with concerns regarding the governor's budget and the Oxford Foundation.

Kerice Basmadjian, 315 S. Kiesel, Bay City, MI addressed the Board of Education urging the Board to make their voices heard with legislators regarding school funding.

EXECUTIVE SESSION

Trustee Hewitt made the motion, supported by Trustee Wilcox to move into Executive Session for the purpose of discussing specific pending litigation with counsel, as permitted under Section 8e of the Open Meetings Act, for the following cases:

- a. To discuss pending Workers Compensation matter, Claim No. W11002165.
- b. Pending Bay County Circuit Court matter, No. 13-003228-CD.
- c. Discussing of confidential written attorney/client privileged communication from general counsel William W. Allsopp, as permitted under Section 13 of the Open Meetings Act.

Approved unanimously.

The meeting moved into Executive Session at 9:02 p.m. and reconvened into Open Session at 9:57 p.m. with Vice President Helmling, Secretary Hewitt, Trustees Billette, Wilcox, and Gibson present.

BOARD OF EDUCATION MEETING
OFFICIAL PROCEEDINGS
FEBRUARY 10, 2014
PAGE 4

Trustee Hewitt made the motion, supported by Trustee Billette, to adopt administration recommendations regarding the above referred Workers Compensation matter (Claim No. W11002165) and the above mentioned pending Bay County Circuit Court matter (No. 13-003228-CD). Approved unanimously.

ADJOURNMENT

The meeting adjourned at 10:01 p.m.

Respectfully submitted,


Charles T. Hewitt, Secretary
CTH/ekg

**Board of Education
Official Proceedings
Regular Board Meeting
March 10, 2014**

CALL TO ORDER

President McFarland called the Regular Board Meeting of the Bay City Public Schools Board of Education to order on Monday, March 10, 2014, at 7:03 p.m. in the gymnasium at MacGregor Elementary School, 1012 Fremont Avenue, Bay City, MI.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by all present.

ROLL CALL

Those present were President McFarland, Vice President Helmling, Secretary Hewitt, Treasurer O'Shea, Trustees Billette, Wilcox, and Gibson.

Auburn Elementary students presented the Board with a demonstration on their leadership group.

CHANGES TO AGENDA

FIRST CALL TO AUDIENCE

APPROVAL OF AGENDA

Trustee Billette made the motion, supported by Trustee Hewitt to approve the agenda as presented. Approved unanimously.

CONSENT AGENDA

MINUTES

The Board was asked to approve minutes from the Executive Session on February 10, 2014 and the Regular February 10, 2014 Board Meeting.

MONTHLY EXPENSE SUMMARY

Expenses for the month of February 2014 were presented to the Board for acceptance.

RECOMMENDED EXPULSIONS

A Central High School 16 year old 11th grade male student was recommended for expulsion for the remainder of the 2013-14 school year with home based services provided for violation of the Student Code of Conduct in regard to Weapons.

APPROVAL OF DEPOSITORY BANK ACCOUNT AND AUTHORIZED SIGNATURES

The Board of Education was asked to approve a new bank account called Activity Fund with Independent Bank and authorize signatures (Douglas Newcombe and Sarah Dufresne).

SCHOOLS AND LIBRARIES PROGRAM (E-RATE Program)

The Board of Education was asked to approve Schools and Libraries Program (E-rate Program) for Telecommunications Services with AT&T, Verizon Wireless and Internet Access with the BAISD, SpotLinks, LLC.

SEPARATION FROM EMPLOYMENT NOTIFICATION

Due to the potential budgetary constraints as dictated by economic necessity, the Board of Education was asked to approve a recommendation if the need arises to provide separation from employment notifications to staff members as described in the attached motion/resolution. (Attachment A)

PERSONNEL CHANGES

The Board of Education was asked to approve changes in personnel for the month of February 2014.

Trustee Helmling made the motion, supported by Trustee O'Shea to approve the Consent Agenda Items. Approved unanimously.

COMMUNICATIONS

Bay-Arenac ISD Update

Ben Gibson, ISD board representative, reported that the BAISD has a plan for moving forward in the search of a comprehensive software program that will handle the demands of the BAISD district.

Board Activity Calendar

Board members were reminded of upcoming events within the District.

REGULAR AGENDA

UPDATE OF INDUSTRIAL ARTS EQUIPMENT

The ventilation system in the Industrial Arts classroom at Western High School is not providing adequate air circulation.

Trustee Helmling made the motion, supported by Trustee O'Shea to approve the purchase of Industrial Arts ventilation system at Western High School at a cost of \$69,861.29. Approved unanimously.

SALE OF JEFFERSON SCHOOL BUILDING

In January 2014, the District was presented with an offer to purchase Jefferson School in the amount of \$84,000. The District provided a counter offer dated January 22, 2014 in the amount of \$120,000 to the purchaser. The District's counter offer was accepted by the buyer conditional upon obtaining zoning from the City of Bay City for the buyer's intended use of the property.

Trustee Billette made the motion, supported by Trustee Hewitt to authorize the District to accept the purchase offer submitted by Best Real Estate, on behalf of the Buyer, to sell the building and property for \$120,000. The Purchase Agreement is conditioned upon Buyer receiving all governmental approvals, including zoning. The motion to also authorize Superintendent Douglas Newcombe to sign and execute all closing documents upon behalf of the District, upon removal of all contingencies. Approved unanimously. (Attachment B)

DISTRICT GOALS PROGRESS

Superintendent Newcombe presented the Board with an update on the District Goals for 2013-2014.

SECOND CALL TO AUDIENCE

Rick Meeth, 2211 McKinley, Bay City, MI addressed the Board regarding the website "Kids not CEO's" and a proposal put forth by MASB in an effort to counteract cuts in funding for education.

Mary Secor, Bay City, MI addressed the Board regarding Health and Wellness Programs and the program sponsored by Kroger involving scholarships for college bound students.

EVALUATION OF THE SUPERINTENDENT

At the July 8, 2013 Regular Board Meeting, the Board approved District Goals for 2013-2014. On February 26, 2014 the Board received a Goals Status report as of February 2014 from Superintendent Newcombe. The Board conducts an Evaluation of the Superintendent based on District goals. This evaluation may be held in open or closed session. The decision of open or closed session is made by the Superintendent. Superintendent Newcombe choose closed session for the evaluation.

EXECUTIVE SESSION

Trustee Wilcox made the motion, supported by Trustee Helmling to move into an Executive Session for the purpose of conducting an evaluation of the Superintendent as permitted under the provisions on section 8(a) of the Open Meetings Act. Approved unanimously.

The meeting moved into Executive Session at 8:20 p.m. and reconvened into Open Session at 9:55 p.m. and issued the following press release:

The Bay City School Board met in Executive Session to evaluate Superintendent Douglas Newcombe on Monday, March 10, 2014. Superintendent Newcombe was evaluated in the following areas: Relationship with the Board; Community Relations; Staff Relationships, Business and Finance; Educational Leadership; Personal Qualities; Board Goals and Student Achievement as it relates to State guidelines.

The Board determined that Superintendent Newcombe "met or exceeded expectations" in all areas.

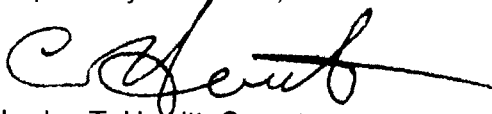
The Board commended the Superintendent for his staff and community relations, straightforward manner and commitment to improving student achievement in the District. Further, the Board recognized Mr. Newcombe for his financial expertise in these trying economic times.

Superintendent Newcombe thanked the Board of Education for their work and acknowledged the Bay City Public School staff for their expertise and efforts on behalf of the students of the school district.

ADJOURNMENT

The meeting adjourned at 10.03 p.m.

Respectfully submitted,



Charles T. Hewitt, Secretary
CTH/ekg

**Board of Education
Official Proceedings
Regular Board Meeting
April 14, 2014**

CALL TO ORDER

President McFarland called the Regular Board Meeting of the Bay City Public Schools Board of Education to order on Monday, April 14, 2014, at 7:10 p.m. in the media center at Central High School, 1624 Columbus Avenue, Bay City, MI.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by all present.

ROLL CALL

Those present were President McFarland, Vice President Helmling, Secretary Hewitt, and Trustee Gibson.

Trustees Billette, Wilcox, and O'Shea were excused.

CENTRAL HIGH SCHOOL STAFF AND STUDENTS PRESENTED PROJECT UNIFY

INTRODUCTIONS OF STUDENT REPRESENTATIVES

Student representatives were introduced as follows:

- Jacob Sova representing Central High School
- Brandon Schwartz representing Wenona

CHANGES TO AGENDA - None

FIRST CALL TO AUDIENCE - None

APPROVAL OF AGENDA

Trustee Helmling made the motion, supported by Trustee Hewitt to approve the agenda as presented. Approved unanimously.

PRESENTATION

NUTRITION SERVICES

The Board received a Food and Nutrition Department Services update. Janet Nettleton reported on initiatives this year such as Universal Breakfast and Lunch (CEO Program) at Kolb which saw over 500 students served breakfast last week. Initiatives for next year were presented which included adding the CEO Program to Central. One requirement that we must do to meet the program requirements is to have a closed campus for freshman, sophomores, and juniors.

BOARD OF EDUCATION MEETING
OFFICIAL PROCEEDINGS
APRIL 14, 2014
PAGE 2

CONSENT AGENDA

MINUTES

The Board was asked to approve minutes from the Executive Session on March 10, 2014 and the Regular March 10, 2014 Board Meeting.

MONTHLY EXPENSE SUMMARY

Expenses for the month of March 2014 were presented to the Board for acceptance.

RECOMMENDED EXPULSIONS

A Central High School 15 year old 9th grade male student was recommended for expulsion for the remainder of the 2013-14 school year with home based services provided for violation of the Student Code of Conduct in regard to Persistent Disobedience.

POLICE LIAISON OFFICERS AT HANDY MIDDLE SCHOOL AND CENTRAL HIGH SCHOOL

The Board of Education was asked to approve renewal of the contract with the City of Bay City for Police Liaison Officers at Handy Middle School and Central High School at an increased cost of \$1,772 for 2014-15. (Attachment A)

APPROVAL OF CLEANING SERVICES FOR WEBSTER & FOREST DAY CARE PROGRAMS

The Board of Education was asked to approve a bid from Universal Building Maintenance LLC for cleaning services for Webster and Forest Daycare Programs for an annual estimated cost of \$65,054.

AWARD BID FOR WESTERN HIGH/MIDDLE SCHOOL ROOFING REPLACEMENT PROJECT

The Board of Education was asked to approve a bid from Beyer Roofing Company for the Western High/Middle School Roofing Replacement Project in the amount of \$199,780.00 as part of the 2013 bond borrowing through the Facility Department's deferred maintenance plan.

BOARD OF EDUCATION MEETING
OFFICIAL PROCEEDINGS
APRIL 14, 2014
PAGE 3

AWARD BID FOR CENTRAL HIGH SCHOOL RUNNING TRACK RECONSTRUCTION PROJECT

The Board of Education was asked to approve a bid from Ace-Saginaw Paving for the Central High School Running Track Reconstruction Project in the amount of \$204,610.00 as part of the 2013 bond borrowing through the Facility Department's deferred maintenance plan.

AWARD BID FOR LISDAY ELEMENTARY SCHOOL WINDOW INFILL AND MASONRY RESTORATION PROJECT

The Board of Education was asked to approve a bid from Serenus Johnson Construction for the Lindsay Elementary School Window Infill and Masonry Restoration Project in the amount of \$21,970.00 as part of the 2013 bond borrowing through the Facility Department's deferred maintenance plan.

RECOGNITION OF TENURE

The Board of Education was asked to give recognition to Sarah Danek for completing her probationary process.

PERSONNEL CHANGES

The Board of Education was asked to approve changes in personnel for the month of March 2014.

Trustee Hewitt made the motion, supported by Trustee Gibson to approve the Consent Agenda Items. Approved unanimously.

COMMUNICATIONS

Bay-Arenac ISD Update

Ben Gibson, ISD representative, reported that BAISD Board conducted an evaluation of Superintendent, Deborah Kadish; she scored outstanding and was awarded a one year contract extension.

REGULAR AGENDA

FIRST READING OF BOARD POLICY I6270 RELATED TO NEW STATE ONLINE LEARNING REQUIREMENT (Waiver of 1st reading)

The Board was asked to approve changes to Board Policy I6270 – Instructional Services in order to comply with legislation regarding online learning options for students per the new 2014 State requirement. The Board was asked to waive the 1st reading of this policy. (Attachment B)

Trustee Gibson made the motion, supported by Trustee Hewitt to approve changes to Board Policy I6270 – Instructional Services - in order to comply with legislation regarding online learning options for students per the new 2014 State requirement and to waive the 1st reading of this policy change. Approved unanimously.

APPROVE THE UPGRADE OF SCHOOL BUS TRANSPORTATION MANAGEMENT SOFTWARE AS WELL AS IMPLEMENTATION OF ANNUAL SERVICE CONTRACT FOR SCHOOL BUS GPS TRACKING SYSTEM AND STUDENT TRANSPORTATION TRACKING SYSTEM

The Board was asked to approve an upgrade of School Bus Transportation Management Software as well as implementation of annual service contract for school bus GPS tracking system and student transportation tracking system for a onetime hardware and implementation cost of \$14,315.00 with a monthly recurring cost of \$2,447.50. The purpose of this system is twofold: ability to increase bus route efficiency and also to improve student safety.

Trustee Gibson made the motion, supported by Trustee Helmling to approve the Upgrade of School Bus Transportation Management Software as well as implementation of annual service contract for school bus GPS tracking system and student transportation tracking system. Approved unanimously.


SECOND CALL TO AUDIENCE

Rick Meeth, 2211 McKinley, Bay City, MI addressed the Board regarding Board Governance urging the Board to continue with good dialogue with employees and the citizens of the District.

ADJOURNMENT

The meeting adjourned at 8:29 p.m.

Respectfully submitted,


Charles T. Hewitt Secretary
CTH/ekg

**Board of Education
Official Proceedings
Regular Board Meeting
May 12, 2014**

CALL TO ORDER

President McFarland called the Regular Board Meeting of the Bay City Public Schools Board of Education to order on Monday, May 12, 2014, at 7:08 p.m. in the Media Center at Western High School, 500 W. Midland Road, Auburn, MI.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by all present.

ROLL CALL

Those present were President McFarland, Vice President Helmling, Secretary Hewitt, Treasurer O'Shea, Trustees Billette, and Wilcox.

Trustee Gibson was excused.

Western High School staff and students gave a presentation regarding good things that are happening at Western High/Western Middle School.

INTRODUCTIONS OF STUDENT REPRESENTATIVES

Student representatives were introduced as follows:

- Brandi Middleton representing Central High School
- Reagan Schoof representing Western High School

CHANGES TO AGENDA

Added a presentation by Kimberly Bublitz regarding the pool at Central High School.

FIRST CALL TO AUDIENCE - None

APPROVAL OF AGENDA

Trustee O'Shea made the motion, supported by Helmling, to approve the agenda as presented. Approved unanimously.

PRESENTATION

CURRICULUM UPDATE – FRENCH AND STEM ROBOTICS

The Board received a Curriculum update which included recognition of the French Exchange Program and information regarding STEM/Robotics.

BOARD OF EDUCATION MEETING
OFFICIAL PROCEEDINGS
MAY 12, 2014
PAGE 2

CENTRAL HIGH SCHOOL POOL

The Board received a presentation regarding the need for a pool at Central High School

BAISD 2014-2015 BUDGET PROPOSAL

The Board was presented with the 2014-2015 BAISD proposed budget.

CONSENT AGENDA

MINUTES

The Board was asked to approve minutes from the April 14, 2014 Regular Meeting.

MONTHLY EXPENSE SUMMARY

Expenses for the month of April 2014 were presented to the Board for acceptance.

RECOMMENDED EXPULSIONS

A Handy Middle School 12 year old 6th grade male student was recommended for expulsion for the remainder of the 2013-14 school year with home based services provided for violation of the Student Code of Conduct in regard to Possession of Weapons – Other.

A Western High School 16 year old 10th grade male student was recommended for expulsion for the remainder of the 2013-14 school year for violation of the Student Code of Conduct in regard to Persistent Disobedience.

A Wenona Alternative 16 year old 10th grade female student was recommended for expulsion for the remainder of the 2014-14 school year for violation of the Student Code of Conduct in regard to fighting.

AWARD BID FOR LINSDAY ELEMENTARYR SCHOOL ROOFING REPLACEMENT PROJECT

The Board of Education was asked to approve a bid from Bri-Car Roofing for the Lindsay Elementary School roofing replacement in the amount of \$150,197.00 as part of the 2013 bond borrowing through the Facility Department's deferred maintenance plan.

BOARD OF EDUCATION MEETING
OFFICIAL PROCEEDINGS
MAY 12, 2014
PAGE 3

The Board of Education was asked to approve bids for the repair, replacement and improvements to parking lots around the District as part of the 2013 bond borrowing through the Facility Departments deferred maintenance plan as follows:

- ✓ Bid from Pyramid Paving for the Western High/Middle School Student and West Parking Lot in the amount of \$247,035.00
- ✓ Bid from ACE-Saginaw Paving for the Central High School South Parking lot in the amount of \$280,905.00
- ✓ Bid from ACE-Saginaw Paving for the Kolb Elementary School West Parking Lot and Drive in the amount of \$104,720.00
- ✓ Bid from Shaw Contracting for the McAlear-Sawden Elementary School Main Parking Lot in the amount of \$124,760.00.

PERSONNEL CHANGES

The Board of Education was asked to approve changes in personnel for the month of April 2014.

Trustee Hewitt made the motion, supported by Trustee O'Shea to approve the Consent Agenda Items. Approved unanimously.

COMMUNICATIONS

BOARD ACTIVITY CALENDAR

The Board was reminded of the many events scheduled within the District for the month of May 2014.

REGULAR AGENDA

FINANCIAL BEST PRACTICES FOR 2013-2014

The Board of Education was asked to approve a Resolution regarding Financial Best Practices for 2013-2014. The District has met 7 of the 8 Financial Best Practices indentify by the State. (ATTACHMENT A)

Trustee Billette made the motion, supported by Trustee Helmling, to approve the Best Practices Incentive Resolution which identifies 7 out of 8 Best Practices being complied to by the District. Approved unanimously.

NOTICE OF PUBLIC HEARING REGARDING THE 2014-2015 BUDGET

The District is legally required to publish a notice for a budget hearing and hold a public hearing for the purpose of receiving public input on the proposed budget prior to its adoption. (ATTACHMENT B)

Trustee Billette made the motion, supported by Trustee Hewitt to set the date and time of the 2014-2015 Budget Hearing to be at the regular June 9, 2014 board meeting and provide for advertisement of the Public Hearing in the Bay City Times as required by law. Approved unanimously.

RESOLUTION FOR SUPPORT OR DISAPPROVAL OF BAY-ARENAC INTERMEDIATE SCHOOL DISTRICT BUDGET

Section 624 of the Revised School Code requires an annual review of the Bay-Arenac Intermediate School District proposed budget by each local school district and subsequent adoption of a resolution in support or disapproval of that budget no later than June 1. (ATTACHEMENT C)

Trustee Hewitt made the motion, supported by Trustee O'Shea, to approve the 2014-2015 Bay Arenac Intermediate School District Budget as presented. Approved unanimously.

SECOND CALL TO AUDIENCE

Mary Secor, Bay City, MI addressed the Board regarding programs involving scholarships for college bound students.

MOTION TO MOVE INTO EXECUTIVE SESSION

Trustee O'Shea made the motion, supported by Trustee Helmling to move into Executive Session for the purpose of receiving an update regarding negotiations as provided for in Section 8(c) of the Open Meetings Act. Approved unanimously.

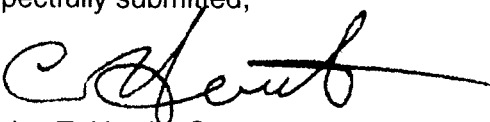
The meeting moved into closed session at 9:07 p.m. and reconvened into open session at 9:28 p.m. with Trustees McFarland, Helmling, Hewitt, O'Shea, Billette and Wilcox present.

Trustee Helmling made the motion, supported by Trustee O'Shea to approve final labor union agreements with BCASA (School Administrators), Steelworkers (Bus Drivers), Teamsters (Bus Mechanics) and the Supervisors. Approved unanimously.

ADJOURNMENT

The meeting adjourned at 9:30 p.m.

Respectfully submitted,



Charles T. Hewitt, Secretary
CTH/ekg

**Board of Education
Official Proceedings
Regular Board Meeting
June 10, 2013**

CALL TO ORDER

President McFarland called the Regular Board Meeting of the Bay City Public Schools Board of Education to order on Monday, June 10, 2013, at 7:05 p.m. in the Boardroom of the Administration Building, 910N. Walnut Street, 1624 Columbus Avenue, Bay City, MI.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by all present.

ROLL CALL

Those present were President McFarland, Vice President Helmling, Secretary Hewitt, Trustees Billette, Gibson and Wilcox. Trustee O'Shea was excused.

CHANGES TO AGENDA - None

FIRST CALL TO AUDIENCE

Cindy Thomas, 205 Macomber Avenue, Auburn, MI addressed the Board with concerns regarding Special Education.

APPROVAL OF AGENDA

Trustee Hewitt made the motion, supported by Trustee Billette to approve the agenda as presented. Approved unanimously.

RECOGNITIONS

The Board gave recognition to Teachers of the Year Alejandro Velasquez, Central High School (Language Arts) and Deb Piotrowski, Western High School (Family Consumer Sciences).

PRESENTATION

Lorie Grant presented the Board of Education with a Food Service Department update.

BOARD OF EDUCATION MEETING
OFFICIAL PROCEEDINGS
JUNE 10, 2013
PAGE 2

CONSENT AGENDA

MINUTES

The Board was asked to approve minutes from the May 13, 2013 Regular Board of Education Meeting.

MONTHLY EXPENSE SUMMARY

Expenses for the month of May 2013 were presented to the Board for acceptance.

APPROVAL OF PURCHASES FOR FOOD AND NON-FOOD ITEMS FOR THE FOOD SERVICE DEPARTMENT DURING THE 2013-2014 SCHOOL YEAR

The Board of Education was asked to approve the use of Hospital Purchasing Services (HPS) provided through our Great Lakes Consortium for the purchase of food and non-food items used in the meal program for the 2013-2014 school year.

JOHNSON CONTROL: ONE (1) YEAR SERVICE AGREEMENT RENEWAL

The Board of Education was asked to approve a recommendation to continue our annual service agreement with Johnson Control at a cost of \$87,241.00 for the 2013-2014 school year. (Attachment A)

DISTRICT REFUSE COLLECTION CONTRACTED SERVICES

The Board of Education was asked to approve the bid from Republic Services – Pinconning for District Refuse Collection for July 1, 2013 – June 30, 2014 (Second Year of a Three Year Agreement) at a rate of \$51,726.64 for the 2013-2014 school year.

VENDOR LIST

The Board of Education was asked to approve the list of Vendors for the School Year 2013-2014. (Attachment B)

BOARD OF EDUCATION MEETING
OFFICIAL PROCEEDINGS
JUNE 10, 2013
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RENEWAL OF MEMBERSHIP WITH THE MICHIGAN HIGH SCHOOL
ATHLETIC ASSOCIATION

The Board of Education was asked to approve MHSAA membership for the 2013-2014 season. (Attachment C)

CENTRAL HIGH SCHOOL YEARBOOK

The Board of Education was asked to approve a three year contract with Walsworth publishing for the 2013-2014, 2014-2015 and 2015-2016 school years for an annual cost of \$25,118.44 which equals \$75,355.22 over the life of the contract.

BAISD SPECIAL EDUCATION PROGRAMS LEASE

The Board of Education was asked to approve Bay Arenac Intermediate School District Special Education lease agreements for the 2013-2014 school year. (Attachment D)

APPLICATION FOR BORROWING STATE AID ANTICIPATION NOTES

The Board of Education was asked to approve a resolution to authorize the Director of Finance and Accounting to borrow as estimated \$8,700,000 million in State Aid Notes and to file all required documentation to the appropriate agencies. ("Attachment E)

GENERAL APPROPRIATION RESOLUTION 2013-2014

The Board of Education has asked to approve a final budget revision and resolution for the 2012-2013 school year. (Attachment F)

PERSONNEL CHANGES

The Board was asked to approve personnel changes for the month of May 2013.

APPROVAL OF LABOR AGREEMENT - SEIU

The Board of Education was requested to ratify the tentative agreement reached with the SEIU (Hall Monitor) union.

RENEWAL OF BAY3TV OPERATING AGREEMENT

The Board of Education was asked to approve continued partnership for Bay3TV and authorize approval of the agreement for the 2013-2014 school year. (Attachment G)

TECHNOLOGY PURCHASING INFORMATION (Vendor Contracts)

The Board of Education was asked to approve the recommendation of REMC, GSA and other government contracts (meeting state bidding laws) for bid purchasing for technology purchasing.

BAY CITY PUBLIC SCHOOLS TECHNOLOGY PLAN

The Board of Education was asked to approve the Technology Plan for the period of July 1, 2013 through June 30, 2016. (Attachment H)

Trustee Hewitt made the motion, supported by Trustee Wilcox to approve the Consent Agenda Items. Approved unanimously.

COMMUNICATIONS

Bay-Arenac ISD Update

Trustee Gibson responded to the speaker from the first call to audience regarding Special Education revenues.

Board Member Building Visits

Mike Wilcox reported on his visit to the Maintenance Department on May 3, 2013.

REGULAR AGENDA

2013-2014 BUDGET HEARING

Public Act 43 of the Public Acts of 1963, second extra session, states that a Public Hearing must be held prior to adoption of the General Appropriations for a school district.